

The Village & Freshfield Surgeries

Patient Participation Group (PIP)

Meeting Agenda

Monday 9th September 2019

To be held at 18:45 at the Freshfield Site

1. Apologies for absence
2. Welcome & Introductions
3. To approve the minutes of the meeting on 15/07/2019 (previously circulated)
 - Accuracy
 - Matters arising not on the agenda
4. Newsletter
5. Treasurers Report
6. Report from Chair
7. Report from Practice
 - a. General update
8. Group Members needed for help with the following -
 - a. Selling of raffle tickets from October 21st 2019
 - b. Administration associated with minutes and papers for the next meeting
 - c. Treasurer
 - d. Participation in Friday Social Prescribing and collection of patient's views
 - e. Monitoring of leaflets in PIP cupboard and to arrange top ups
 - f. To secure new members who are prepared to take on tasks including Friday Social Prescribing
 - g. To attend CCG / PPG meetings and training sessions and report back to the committee
 - h. Ideas and suggestions for future working of the PIP / PPG
9. Provisional calender for 2020
10. Schedule for Friday mornings for 2020
11. Any other URGENT business

Next meeting: Monday 18th November 2019 (AGM) at 18:45 @ the Village Surgery